

POLICIES AND PROCEDURES

UPDATED 6/22/10



8660 Bankers Street
Florence, KY 41042
(859) 647-7529
www.skidaddles.com

Hours of Operation:

Monday - Thursday: 7:00am - 9:00pm, Friday: 7:00am -11:00pm, Saturday: 10:00am - 11:00pm, Sunday: Call for Information

Rates:

Children ages 12 months to 12 years: \$8/hour for one child, \$12/hour for 2 children, and \$3 for each additional child. Full time rates are available. Payment is due at time of service.

Late Pick-up Policy:

Please make sure you pick-up your children by our closing time. There will be a late fee of \$1 per minute after our closing time. 15 minutes after closing time, we will call emergency contacts to pick-up the child. If parents/guardians are not available to pick up the child 30 minutes after closing time, authorities will be called to pick-up the child if emergency contacts are not available.

Admitting and Releasing Children:

Skidaddles must have a completed registration form, current immunization certificate, and a signed statement of review of our policies and procedures before enrollment. There is a one-time registration fee is \$40 per family. It is due on the first visit and is non-refundable. Families can register as non-members without paying the registration fee for their first visit. The non-member fee is an additional \$2.00 per hour per child. Children will only be released to the persons who are authorized to pick up and have valid photo identification.

Open Door Policy:

We maintain an open door policy. Parents may visit our center at any time. We are proud of our staff and program and encourage observations from time to time.

Meals and Snacks:

Complimentary snacks will be provided at 9am, 3pm, and 5pm. Lunches will be served at 11:30am and dinner will be served by 7pm. Our facility will meet the standard nutritional guidelines and we strive to be an EGG and NUT FREE environment. Meals are only permitted to be brought into the facility only if they are EGG and NUT FREE. The meals will be an additional charge.

Ill Children:

Skidaddles cannot accept any children that are ill. Children must be fever and symptom free for 24 hours before visiting Skidaddles. If sent home from Skidaddles for fever or symptoms, they may not return before 24 hours from the time they departed. We will dispense medication if a medical form is completely filled out upon drop off. The medicine must not be expired, and must be LABELED with your child's first and last name on the original container. If your child becomes ill, you will be contacted immediately to pick up your child.

Discipline and Guidance:

Skidaddles only uses positive methods of discipline and guidance that encourages self esteem. We use praise and encouragement of good behavior instead of focusing on the negative.

Miscellaneous:

Children are asked to dress comfortably, ready to participate in indoor and outdoor activities. We strongly discourage any toys to be brought into the facility. All personal belongings must be labeled with the child's name. Skidaddles will not be responsible for any lost or damaged personal belongings brought into the facility.

Release:

The undersigned ("you"), and each child designated on the registration form (your "child"), along with each of your respective successors and assigns, hereby waive and release all rights, causes of action and claims against Skidaddles Inc., a Kentucky corporation, its officers, directors, agents, representatives and employees (collectively, "Skidaddles"), for any loss, expense, damage or injury suffered by your child during the time your child is participating in Skidaddles' childcare services including, without limitation, the negligence of Skidaddles, but excluding Skidaddles' gross negligence and intentional or wanton misconduct. You further agree to indemnify, defend and hold Skidaddles harmless from any expense that may be incurred in connection with your child participating in Skidaddles' childcare services.

You understand that the provision of child care contains risk of injury to persons and damage to property, and that by signing this release you engage Skidaddles to provide temporary childcare for your children at your own risk. You understand that as a parent or legal guardian of your child, you shall retain responsibility for medical care and related expenses and for medical and hospitalization insurance.

This agreement is intended to be a legally binding document. By signing this agreement, you agree that: (1) you have had the right and ample opportunity to retain independent legal counsel to review this agreement; (2) that you have not relied upon any promises or statements made by Skidaddles or its employees other than those contained in written information supplied to you by Skidaddles; (3) you have been given an opportunity to inspect the premises of Skidaddles and to make your own independent judgment on whether it is safe and satisfactory for your child; and (4) you have been given the opportunity to ask questions and obtain answers to your personal satisfaction regarding any and all aspects of Skidaddles and this agreement.

You have read the above carefully and fully understand the content and consequences of this agreement and agree to abide by and be bound by the terms of this agreement. You understand this agreement will be kept on file at Skidaddles and will continue in effect for any time your child is participating in Skidaddles' childcare services.

Pictures taken of your children while participating at Skidaddles may be used in advertising materials. No compensation will be paid for this use.

DATE: _____

Signature of Parent or Guardian

Signature of Parent or Guardian

Name of Parent/Guardian (Please Print)

Name of Parent/Guardian (Please Print)